

# **CANADIAN MASTERS WINDSURFING ASSOCIATION**

## **CONSTITUTION AND BYLAWS**

The Canadian Masters Boardsailing Association was formed in July 1988. At the August 1990 Annual General Meeting, the name was changed to the Canadian Masters Windsurfing Association.

The following shall be the Constitution and Bylaws of the Canadian Masters Windsurfing Association.

### **Article 1 - Name**

- 1) The name of the association shall be the **CANADIAN MASTERS WINDSURFING ASSOCIATION** (hereinafter referred to as the "Association" or "CMWA"), formerly the Canadian Masters Boardsailing Association.
- 2) The Association shall have eight regions: British Columbia; Alberta; Saskatchewan; Manitoba; Ontario; Quebec; the Maritimes; and Newfoundland.

### **Article 2 - Objectives**

The primary objectives of the Association shall be to:

- a) Represent and promote the interests of Masters windsurfers;
- b) Promote and organize clinics, seminars, events, competitions and a National Championship; and,
- c) Affiliate itself with Sail Canada, Windsurfing Canada, Provincial sailing and windsurfing associations and Clubs, Canadian Masters athletic organizations, and international Masters windsurfing and athletic organizations in a mutually beneficial relationship intended to encourage participation and competition and advance the interests of Association members.

### **Article 3 - Membership**

#### **1) Classes of Membership**

There shall be the following classifications of membership:

#### **a) Individual Membership**

Any individual who is interested in and supports the objectives of the Association and is of Masters age - - Masters Women (30+) and Masters Men (35+). An Individual Member shall have full benefits of membership and voting rights.

**b) Associate Membership**

Any individual of any age who is interested in and supports the objectives of the Association. Associate Members shall not have voting rights.

**c) Honorary Membership**

An individual who has attained national or international recognition by their contribution to Masters Windsurfing or by their success in competition, may be chosen by the Board of Directors as an Honorary Member. Honorary Members shall have full membership benefits and the same voting rights as Individual Membership.

**d) Family Membership**

Any individual who is interested in and supports the objectives of the Association and is of Masters age - with spouse and children.

**e) Corporate Membership**

Any company or private organization interested in and supportive of the objectives of the Association may become a Corporate Member by the purchase of one advertisement in each issue of Masters Matters, the official CMWA newsletter, during the CMWA fiscal year and by the provision of product prizes in support of CMWA events with a retail value of no less than \$150.00. Each Corporate Member shall designate one of its employees or its members as the representative eligible to vote on behalf of the Corporate Member.

**2) Membership Dues**

**a)** Annual Dues, as established by the Board of Directors, are payable May 1 for the following sailing season, with a discount on the Individual Membership if paid before April 30. Members who have not paid their dues by this date are automatically removed from CMWA membership.

**b)** Annual Dues shall be payable before participation in an Association event, clinic or National Championship.

**Article 4 - Board of Directors and Executive**

**1) Membership**

The Board of Directors shall consist of 21 voting members; the four Officers, the immediate Past President, the eight Regional Directors, the Women's Director, the Technical Director, the Public Relations Director, the CMWA Championship Director, the Social Director, the Membership Director, the Newsletter Editor, the Webmaster and the U. S. Director.

The four Officers are the President, the Vice-President, the Secretary and the Treasurer. The four Officers constitute the Executive.

All Board Members excepting the CMWA Championship Director and the Technical Director are elected by the membership at the Annual General Meeting.

The CMWA Championship Director and the Technical Director are appointed by the Executive in consultation with the Board of Directors.

## 2) Powers

The Board of Directors has the power to manage the Association's affairs in order to meet its objectives and to determine the Association's fiscal policies.

The Executive acts for the Board on all matters of business for the Association when the Board is not in session.

## 3) Duties of Board Members

- a) The **President** shall exercise general supervision over the affairs of the Association, call meetings, preside at meetings of the Association, the Board and the Executive, and appoint chairpersons of Association Committees subject to Board approval.

In addition, the President or his/her designate, shall serve as a liaison with the Canadian Yachting Association and National and International Windsurfing Associations.

- b) The **Vice President** shall assume the duties of the President in the absence or incapacity of the President and perform such other duties as the President or the Board may assign. Shall be responsible for the whereabouts and collection of the perpetual trophies for the distribution at the CMWA Championships.
- c. The **Secretary** shall keep minutes of all meetings of the Association, Board and Executive and distribute these in accordance with sound parliamentary procedures, and perform such other duties as the President or the Board may assign.
  - a. The **Treasurer** shall maintain books and records so that they can be inspected at any time, authorize disbursements and submit to the membership at the Annual General Meeting a report of the Association's financial status, and perform such other duties as the President or the Board may assign.
  - e) The immediate **Past President** shall counsel the Board as required, attend Board and Executive meetings at his/her pleasure and perform such other duties as the President may assign.
  - f) The **Regional Directors** shall each represent one of the Association's eight regions, shall endeavour to attend Board and Annual General Meetings, contribute a regional report to each issue of the Association's newsletter and act as a liaison with the region's provincial sailing or windsurfing association.

- g) The **Women's Director** shall represent and promote the interests of the Women's Masters membership. The Director shall be responsible for organizing Women's Clinics and act as a liaison with other Women's Sailing and Windsurfing organizations.
- h) The **Technical Director** shall provide expertise to the Board with respect to developments within the sport nationally and internationally, within the windsurfing industry and, generally, counsel the Board as required.
- i) The **Public Relations Director** shall be responsible for generating and collecting revenues for the Association through Corporate Membership sales, the sale of advertising in the Association newsletter and through Association sponsorship by interested companies and/or individuals.
- j) The **CMWA Championship Director** shall organize and direct the annual CMWA Championships. The Championship Director will determine the location, dates, classes and equipment limitations in consultation with the Board in advance of that year's racing season.

Additionally, the Championship Director shall determine a budget for approval by the Board, co-ordinate the event with local on-site volunteers, solicit funding sponsorship from interested parties, solicit funding support from the provincial sailing association, and ensure communication of the event by the official Notice of Race and in the Association newsletter.

- k) The **Social Director** shall be responsible for organizing and coordinating all social events related to the Association. Additionally, the Social Director shall liaise with the Championship Director and the Regional Directors and provide support for regional activities and events.
- l) The **Membership Director** shall be responsible for maintaining a membership database and distribution of Association-related correspondence, and/or providing Directors with required mailing supplies (labels, mailing lists, etc.). The Membership Director shall be responsible for producing an annual membership directory for distribution to Association members.
- m) The **Newsletter Editor** shall be responsible for gathering information and producing two issues annually for the Association: a Spring issue (May) and a Fall issue (November).
- n) The **Webmaster** shall be responsible for gathering information and keeping the Association's Website up to date at all times.
- o) The **U.S. Director** shall be responsible for liaisons with U.S. Masters windsurfers and the CMWA Board with respect to international events and windsurfing activities in general.

#### **4) Terms of Office**

The Executive and Board of Directors shall be elected for a term of two years. The President shall be limited to one term of office (2 years).

The election to office shall proceed as follows:

**Year One - Even years** President, Vice President, Women's Director, Newsletter Editor, Membership Director, U.S. Director.

**Year Two - Odd years** Secretary, Treasurer, Public Relations Director, Social Director, Webmaster, Regional Directors.

Nominations for the Executive and the Board of Directors shall be accepted at the Association's Annual General Meeting.

Terms of office for all elected members of the Board begin with their election at the Association's Annual General Meeting.

It is the responsibility of each outgoing elected Officer and Director to determine a replacement prior to leaving the Board.

#### **Article 5 - Meetings**

##### **1) Annual General Meeting**

The Annual General Meeting shall be held during the Canadian Masters Windsurfing Championship Regatta each year. Notice of the Annual General meeting and an Agenda will be communicated to the membership prior to the meeting in the Association's newsletter and/or via e-mail or Website.

##### **2) Executive Meetings**

The Executive shall meet as required during the year for the conduct of the Association's business. Board members are encouraged to attend when possible. Meetings shall be called by the President. A majority of the Executive present shall constitute a quorum.

## **Article 6 - Awards**

### **1) CMWA Championship Awards**

#### **a) Canadian Masters Champion**

The Canadian Masters Champion shall be the competitor in Gold Fleet (including: Men's Apprentice Masters, Grand Masters and Senior; Women's Apprentice Masters, Grand Masters and Senior; and, Elite classes) with the lowest combined overall point total in course racing or as otherwise agreed by the Executive and stated in the Sailing Instructions for the event.

#### **b) Men's Apprentice Masters Champion - - Gold Fleet**

The Men's Apprentice Masters Champion in the Gold Fleet shall be the Men's Master competitor (age 35-44 at registration date) with the lowest point total in Gold Fleet racing.

#### **c) Men's Masters Champion - - Gold Fleet**

The Men's Masters Champion in the Gold Fleet shall be the Men's Grand Master competitor (age 45-54 at registration date) with the lowest point total in Gold Fleet racing.

#### **d) Men's Grand Masters Champion - - Gold Fleet**

The Men's Grand Masters Champion in the Gold Fleet shall be the Men's Grand Master competitor (age 55-64 at registration date) with the lowest point total in Gold Fleet racing.

#### **e) Men's Senior Champion - - Gold Fleet**

The Men's Grand Masters Champion in the Gold Fleet shall be the Men's Grand Master competitor (age 65+ at registration date) with the lowest point total in Gold Fleet racing.

#### **f) Women's Apprentice Masters Champion - - Gold Fleet**

The Women's Apprentice Masters Champion in the Gold Fleet shall be the Women's Master competitor (age 30-39 at registration date) with the lowest point total in Gold Fleet racing.

#### **g) Women's Masters Champion - - Gold Fleet**

The Women's Masters Champion in the Gold Fleet shall be the Women's Grand Master competitor (age 40-49 at registration date) with the lowest point total in Gold Fleet racing.

**h) Women's Grand Masters Champion - - Gold Fleet**

The Women's Grand Masters Champion in the Gold Fleet shall be the Women's Grand Master competitor (age 50-60 at registration date) with the lowest point total in Gold Fleet racing.

**i) Women's Senior Champion - - Gold Fleet**

The Women's Grand Masters Champion in the Gold Fleet shall be the Women's Grand Master competitor (age 60+ at registration date) with the lowest point total in Gold Fleet racing.

**j) Elite Masters Champion - - Gold Fleet**

The Elite Masters Champion in the Gold Fleet shall be the Elite Master competitor (a CMWA member who has competed and/or trained at the Elite level prior to the CMWA Championships) and has the lowest point total in Gold Fleet racing.

**k) Men's Champion - - Silver Fleet**

The Men's Champion in the Silver Fleet shall be the male competitor (age 35+ at registration date) with the lowest point total in Silver Fleet racing.

**l) Women's Champion - - Silver Fleet**

The Women's Champion in the Silver Fleet shall be the Women's competitor (age 30+ at registration date) with the lowest point total in Silver Fleet racing.

**m) Canadian Masters Slalom Champion**

The Canadian Masters Slalom Champion shall be the competitor (including all competing classes) with the best finish in slalom racing.

**n) Canadian Masters Long Distance Champion**

The Canadian Masters Long Distance Champion shall be the competitor (including all competing classes) with the best finish in the long distance race.

**2) CMWA Special Awards**

**a) Sportsperson of the Year Award**

The **Sportsperson of the Year Award** shall be presented to no more than one Association member per year except in the case of a tie vote.

The recipient of the award shall have demonstrated the qualities of Master's sportsmanship when competing, be humble in victory and gracious in defeat, and be supportive of fellow competitors through encouragement and advice to less proficient members.

The recipient of the Sportsman of the Year Award shall be voted upon by the Membership at the Annual General Meeting banquet and the award shall be presented at the Annual General Meeting banquet.

Upon receiving this award, the recipient shall ensure that the perennial trophy is filled with a suitable celebratory beverage for benefit of the membership during the evening's festivities.

It is the responsibility of the previous year's recipient to organize the voting and presentation for the succeeding year.

**b) President's Award**

The **President's Award** shall be presented to no more than one Association member per year.

The recipient of the award shall have made a significant and ongoing contribution to the Association either through volunteer activities within the Association, by furthering the objectives of the Association within international, national and provincial sailing communities or by outstanding success in International competition.

The recipient of the President's Award shall be determined by the Executive prior to the Annual General Meeting and the award shall be presented at the Annual General Meeting.

**c) Sailor of the Year Award**

The **Sailor of the Year Award** shall be presented to no more than one Association member per year.

The Sailor of the Year Award shall be awarded to the CMWA member (of masters age) who has in the view of the Executive attained the highest level of success during a racing season in provincial, national and/or international competitions.

The recipient of the Sailor of the Year Award for the past racing season shall be determined by the Executive, based on nominations received from candidates or others. If no nominations are received, the Executive will determine the recipient at its discretion. The award shall be presented at the following year's Annual General Meeting.

**Article 7 - Fiscal Year**

The fiscal year of the Association shall begin on the first day of May of each year and terminate the last day of April of the following year unless otherwise determined by the Board of Directors.



## **Article 8 - Amendments to the Constitution**

Amendments to the Constitution and Bylaws must be tabled at the Annual General Meeting and approved by a majority of the Association members present.

March 24, 1996  
rev. by Grant J. Carter  
July 2005  
Revisions by Board of Directors  
Suzanne Roberge, President  
August 2018  
Revisions by Board of Directors  
Mike Tindall, President